**Biological Diagram Checklist**

**Checklist for Biological Diagram Drawing**

\_\_\_\_\_ drawing on blank paper

\_\_\_\_\_ drawn and labelled using pencil

\_\_\_\_\_ clear simple diagram

\_\_\_\_\_ diagram large, off-set to the left, and takes up at least half of page

\_\_\_\_\_ firm, clear, neat, well-defined, well-formed lines

\_\_\_\_\_ no shading, only stippling where detail is needed

\_\_\_\_\_ label lines parallel and do no cross

\_\_\_\_\_ vertically align the labels

\_\_\_\_\_ draw horizontal -label lines with a ruler

\_\_\_\_\_ labels are written at the end of the line (Not on top of it)

\_\_\_\_\_ diagram labels are written in lowercase

\_\_\_\_\_ title is centred at top of page, underlined, and in upper case

\_\_\_\_\_ all spelling is correct

\_\_\_\_\_ your name, course and date on top right

\_\_\_\_\_ total magnification used is centred, below diagram, with correct units.

\_\_\_\_\_ latin name of specimen is written below the drawing and underlined.

\_\_\_\_\_ Size of cell is calculated on the back (full solution) of the diagram and written below the latin name (under drawing)

\_\_\_\_\_ Type of stain used is indicated and written below the diagram (where applicable).

\_\_\_\_\_ magnification of drawing is calculated (on back) and displayed under latin name

